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## April 09, 2018

National Stock Exchange of India Ltd., Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai – 400 051 **BSE Ltd.,** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001

Metropolitan Stock Exchange of India Ltd., Vibgyor Towers, 4<sup>th</sup> Floor, Plot No. C62, G - Block, Opp. Trident Hotel, Bandra Kurla, Complex, Bandra (E), Mumbai – 400 098

Scrip Code: Reference: NSE Scrip Symbol: BLS; BSE Scrip Code: 540073; MSEI Scrip Symbol: BLS

Subject: Submission of Corporate Governance Report for the 4<sup>th</sup> Quarter ended March 31<sup>st</sup>, 2018

## Dear Sir/Madam,

We are submitting herewith the Corporate Governance Report under Regulation 27 of the SEBI (LODR) Regulations, 2015 for the 4<sup>th</sup> Quarter ended 31<sup>st</sup> March 2018.

You are requested to take the same on your records.

Thanking You,

# For BLS International Services Limited

Bala Ji Company Secretary M No. A33952



Encl: Annexure I (Corporate Governance Report)





## ANNEXURE I

# Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity 2. Quarter ending

-BLS International Services Limited

| ۱.                        | Compositio                     | on of Bo     | oard of Dir        | ectors  |                                   |                          |        |  |  |  |
|---------------------------|--------------------------------|--------------|--------------------|---|-----------------------------------|--------------------------|--------|--|--|--|
| Title<br>(Mr.<br>/Ms<br>) | Name of<br>the<br>Director     | DIN          | PAN                | Cate<br>gory(<br>Chair<br>pers<br>on<br>/Exec<br>utive/<br>Non-<br>Execu<br>tive/<br>Indep<br>enden<br>t/<br>Nomin<br>ee) | Date<br>of<br>Appoi<br>ntmen<br>t | Date of<br>cessatio<br>n | Tenure | No of<br>Directo<br>rship in<br>listed<br>entities<br>includin<br>g this<br>listed<br>entity | No of<br>members<br>hips in<br>Audit/Sta<br>keholder<br>Committe<br>e(s)<br>including<br>this listed<br>entity | No of<br>post of<br>Chairpe<br>rson in<br>Audit/St<br>akehold<br>er<br>Commit<br>tee held<br>in listed<br>entities<br>includin<br>g this<br>listed<br>entity |
| Mr.                       | NIKHIL<br>GUPTA                | 0019<br>5694 | AACPG<br>6199A     | ED  | 13-<br>Aug-<br>2016               | -                        |        | 1  | 1  | 0  |
| Mr.                       | SHIKHA<br>R<br>AGGAR<br>WAL    | 0697<br>5729 | APEPA<br>9118A     | ED  | 17-Jun-<br>2016                   |                          |        | 1  | 1  | 0  |
| Mr.                       | KARAN<br>AGGAR<br>WAL          | 0203<br>0873 | AKGPA<br>8293D     | ED  | 13-Jun-<br>2017                   |                          |        | 1  | 0  | 0  |
| Mr.                       | RAM<br>PRAKAS<br>H<br>BAJPAI   | 0719<br>8693 | ABBPB<br>3560G     | ID,C &<br>NED   | 09-Jun-<br>2015                   |                          | 60     | 1  | 3  | 2  |
| Mr.                       | SARTHA<br>K<br>BEHURI<br>A     | 0329<br>0288 | ADAPB<br>4142K     | ID  | 11-<br>Nov-<br>2016               | -                        | 60     | 2  | 4  | 3  |
| Mr.                       | SURIND<br>ER<br>SINGH<br>KOHLI | 0016<br>9907 | AAWPK<br>6879P     | ID  | 14-Feb-<br>2017                   |                          | 60     | 5  | 5  | 2  |
| Ms.                       | SHIVANI<br>MISHRA              | 0722<br>1507 | BNQP<br>M0777<br>A | ID  | 30-Jun-<br>2015                   |                          | 60     | 1  | 2  | 0  |

- 31-Mar-2018



#### **BLS International Services Limited**

Corporate Office : 912, Indra Prakash Building, 21, Barakhamba Road, New Delhi – 110001 (INDIA) : +91-11-23716531 : +91-11-23755264 : compliance@blsinternational.net Regd. Office :







Chairperson/Membership

### II. Composition of Comittees

| Audit Co | mmittee              |            |                        |
|----------|----------------------|------------|------------------------|
| Sr. No.  | Name of the Director | Category   | Chairperson/Membership |
| 1        | NIKHIL GUPTA         | ED         | Member                 |
| 2        | SARTHAK BEHURIA      | ID         | Member                 |
| •3       | RAM PRAKASH BAJPAI   | ID,C & NED | Chairperson            |

| Stakehol | ders Relationship Committee | -          |                        |
|----------|-----------------------------|------------|------------------------|
| Sr. No.  | Name of the Director        | Category   | Chairperson/Membership |
| 1        | SHIKHAR AGGARWAL            | ED         | Member                 |
| 2        | SHIVANI MISHRA              | ID         | Member                 |
| 2        | RAM PRAKASH BAJPAI          | ID,C & NED | Chairperson            |

# **Risk Management Committee**

Sr. No. | Name of the Director

Category

# Domunaration Committee

| Sr. No. | Name of the Director | Category   | Chairperson/Membership |
|---------|----------------------|------------|------------------------|
| 1       | RAM PRAKASH BAJPA!   | ID,C & NED | Chairperson            |
| 2       | SHIVANI MISHRA       | ID         | Member                 |
| 3       | SARTHAK BEHURIA      | ID         | Member                 |

| III. Meeting of Board of Direct                    | ors   |   |
|--|---|---|
| Date(s)of Meeting( If any) in the previous quarter | Date(s) of Meeting (if any) in the relevant | Maximum gap between<br>any two consecutive (in<br>number of days) |
| 09-Nov-2017  | 13-Feb-2018                                 | 95  |

| V. Meeting of Committe        | es   |  |  |   |
|-------------------------------|--|--|--|---|
| Name of the committee         | Date(s) of<br>meeting of<br>the<br>committee | Whether<br>requirement<br>of Quorum<br>met (details) | Date(s) of<br>meeting of the<br>committee in the<br>previous quarter | Maximum gap between<br>any two consecutive (in<br>number of days) |
|                               | in the<br>relevant<br>quarter                |  |  | 95  |
| Audit Committee               | 13-Feb-<br>2018                              | Yes  | 09-Nov-2017  |   |
| Nomination &                  | 13-Feb-                                      | Yes  |  |   |
| <b>Remuneration Committee</b> | 2018   |  |  | _   |
| Stakeholders Relationship     | 13-Feb-                                      |  |  |   |
| Committee                     | 2018   |  |  |   |



**BLS International Services Limited** 







| V. Related Party Transactions  |                                     |
|--|-------------------------------------|
| Subject  | Compliance<br>status<br>(Yes/No/NA) |
| Whether prior approval of audit committee obtained   | Yes                                 |
| Whether shareholder approval obtained for material RPT   | Yes                                 |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                                 |

## VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations,2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicabletothetop100listedentities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations,2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors.-Yes

b. Any comments/observations/advice of Board of Directors may be mentioned here:



Name : Designation :

BALA JI Company Secretary





# ANNEXUREII

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

| I. Disclosure on website in terms of Listin<br>Item  | Compliance status<br>(Yes/No/NA) |        |                                  |  |
|--|----------------------------------|--------|----------------------------------|--|
| Details of business                                  | Yes                              |        |                                  |  |
| Terms and conditions of appointment of inde          |                                  | Yes    |                                  |  |
| Composition of various committees of board           | of directors                     |        | Yes                              |  |
| Code of conduct of board of directors and se         |                                  | nel    | Yes                              |  |
| Details of establishment of vigil mechanism/         | Whistle Blower policy            |        | Yes                              |  |
| Criteria of making payments to non-executiv          | e directors                      |        | Yes                              |  |
| Policy on dealing with related party transacti       | ons                              |        | Yes                              |  |
| Policy for determining 'material' subsidiaries       |                                  |        | Yes                              |  |
| Details of familiarization programmes impart         | ed to independent director       | c      | Yes                              |  |
| Contact information of the designated officia        | Is of the listed entity who a    | iro    | Yes                              |  |
| responsible for assisting and handling invest        | or drievances                    |        | 100                              |  |
| Email address for grievance redressal and o          | ther relevant details            |        | Yes                              |  |
| Financial results                                    |                                  |        | Yes                              |  |
| Shareholding pattern                                 |                                  |        | Yes                              |  |
| Details of agreements entered into with the r        | nedia companies and/or th        | eir    | Not Applicable                   |  |
| associates   | nosia companies ana/or u         |        | have Applicable                  |  |
| New name and the old name of the listed en           | tity                             |        | Not Applicable                   |  |
| Il Annual Affirmations                               | 0.2 <b>0</b>                     |        | hormphicable                     |  |
| Particulars  | Regulation Number                |        | Compliance status<br>(Yes/No/NA) |  |
| Independent director(s) have been                    | 16(1)(b)&25(6)                   | Yes    | Monte                            |  |
| appointed in terms of specified criteria of          |                                  | 100    |                                  |  |
| 'independence' and/or 'eligibility'                  |                                  |        |                                  |  |
| Board composition                                    | 17(1)                            | Yes    |                                  |  |
| Meeting of Board of directors                        | 17(2)                            | Yes    |                                  |  |
| Review of Compliance Reports                         | 17(3)                            | Yes    |                                  |  |
| Plans for orderly succession for                     | 17(4)                            | Yes    |                                  |  |
| appointments   |                                  | 1.03   |                                  |  |
| Code of Conduct                                      | 17(5)                            | Yes    |                                  |  |
| Fees/compensation                                    | 17(6)                            | Yes    |                                  |  |
| Minimum Information                                  | 17(7)                            | Yes    |                                  |  |
| Compliance Certificate                               | 17(8)                            | Yes    |                                  |  |
| Risk Assessment & Management                         | 17(9)                            | Yes    |                                  |  |
| Performance Evaluation of Independent                | 17(10)                           | Yes    |                                  |  |
| Directors  |                                  | 103    |                                  |  |
| Composition of Audit Committee                       | 18(1)                            | Yes    |                                  |  |
| Meeting of Audit Committee                           | 18(2)                            | Yes    |                                  |  |
| Composition of nomination & remuneration             | 19(1)&(2)                        | Yes    |                                  |  |
| committee  |                                  | 103    |                                  |  |
| Composition of Stakeholder Relationship<br>Committee | 20(1)&(2)                        | Yes    |                                  |  |
| Composition and role of risk management              | 21(1),(2),(3),(4)                | Not Ap | oplicable                        |  |



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| Vigil Mechanism  | 22                    | Yes |
|--|-----------------------|-----|
| Policy for related party Transaction   | 23(1),(5),(6),(7)&(8) | Yes |
| Prior or Omnibus approval of Audit<br>Committee for all related party transactions   | 23(2),(3)             | Yes |
| Approval for material related party transactions   | 23(4)                 | Yes |
| Composition of Board of Directors of<br>unlisted material Subsidiary   | 24(1)                 | Yes |
| Other Corporate Governance requirements with respect to subsidiary of listed entity  | 24(2),(3),(4),(5)&(6) | Yes |
| Maximum Directorship & Tenure  | 25(1)&(2)             | Yes |
| Meeting of independent directors   | 25(3)&(4)             | Yes |
| Familiarization of independent directors   | 25(7)                 | Yes |
| Memberships in Committees  | 26(1)                 | Yes |
| Affirmation with compliance to code of<br>conduct from members of Board of<br>Directors and Senior management<br>personnel | 26(3)                 | Yes |
| Disclosure of Shareholding by Non-<br>Executive Directors  | 26(4)                 | Yes |
| Policy with respect to Obligations of<br>directors and senior management   | 26(2)&26(5)           | Yes |

## **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - Yes

**BALA JI** Company Secretary

Name Designation

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